THE VAULT

K-Tip Extension Deposit & Booking Agreement

BY NICOLE STRACHAN · NEW CANAAN, CT

Please read each section and initial where indicated. Your booking is confirmed only after this agreement is signed, your deposit is paid, and a credit card is on file at The Vault.

Client Information

Field	Details
Full name	
Phone	
Email	
Consultation date	
Install appointment date & time	
Artist (Nicole / Olivia)	
Photos taken (yes / no)	
Length (inches)	
Color / shade	
Color service booked (yes / no)	
Method	K-Tip (keratin bond)

Service Quote

Your price has two parts: installation labor and the hair ordered for you. Hair is charged at **$15 per gram for the full amount ordered**, not only the amount installed. Labor is billed by the hour at your artist's rate. A typical install uses about 100 grams of hair and about 3 hours of labor, for a typical total of about $3,000 with Nicole or $2,625 with Olivia. Your final quote is set at consultation.

Artist	Labor rate	Typical labor (3 hrs)
Nicole Strachan	$500 / hour	$1,500
Olivia Martin	$375 / hour	$1,125

Booking with color? If your install is booked with a color service, plan on an all-day appointment. Color is priced separately.

Item	Rate	Quantity	Amount
Installation labor	$ / hour	hours (avg. 3)	$
K-Tip hair ordered	$15 / gram	grams (about 100 typical)	$
Estimated total			**$**

Typical estimated totals for reference (hair plus 3 hours of labor):

Hair ordered	Hair cost	Total with Nicole	Total with Olivia
90 g	$1,350	$2,850	$2,475
100 g	$1,500	$3,000	$2,625
110 g	$1,650	$3,150	$2,775

Client initials: I have read and understand the service quote.

Deposit

The deposit is **$1,500** (100 grams × $15 per gram). It is due at booking and any time new hair needs to be ordered. Hair is custom ordered and color matched for you, so it cannot be returned or resold.

	Amount
Hair deposit due at booking (100 g × $15)	$1,500
Final hair cost (grams ordered × $15)	$
Installation labor (hours × artist's hourly rate)	$
Less deposit paid	– $1,500
Balance due at install appointment	**$**

- Your appointment is not confirmed and hair will not be ordered until the deposit is paid.
- The deposit is credited to your total on the day of service.
- The deposit is **non-refundable** once hair has been ordered.
- If your order is more than 100 grams, the extra hair ($15 per gram over 100 g) is due at your install appointment. If your order is less than 100 grams, the unused part of the deposit is credited toward your labor.
- Any hair from your order that is not installed is yours to take home.
- A credit card must be kept on file at The Vault to book and hold your appointment.
- Accepted payment:

Client initials: I have read and agree to the deposit terms.

Cancellation, Rescheduling & No-Shows

Situation	What happens
Reschedule with 7+ days' notice	Deposit transfers to the new date. One reschedule is allowed; any further change is treated as a late cancellation.
Reschedule or cancel with less than 7 days' notice	**$500 fee charged to your card on file**, unless The Vault is able to fill your appointment time. Deposit is non-refundable and does not transfer. Your hair is yours to pick up or bring to a new appointment.
No-show	**$500 fee charged to your card on file.** Deposit is non-refundable and does not transfer. Your hair is yours to pick up or bring to a new appointment.
Arriving 15+ minutes late	Your service may be shortened or rescheduled. Arriving 30+ minutes late is treated as a no-show, including the $500 fee.
Salon must reschedule	Deposit transfers in full to a new date.

Card on file. A credit card must be on file at The Vault for every booking. By signing this agreement, you authorize The Vault to charge a $500 fee to that card for a cancellation with less than 7 days' notice (the week of your appointment) or a no-show. For a late cancellation, the fee is waived if The Vault is able to fill your appointment time. The fee is separate from your deposit. Color appointments are all-day bookings, so this policy applies to them in full.

Hair pickup. Hair ordered for you belongs to you. If you cancel and do not rebook, you have 30 days from the cancellation date to pick it up. Hair not picked up within 30 days becomes part of The Vault's overstock, and the deposit is not refunded.

Client initials: I have read and agree to the cancellation, rescheduling, card-on-file, and hair pickup policy.

Client Acknowledgments

Please initial each line.

_____ I understand my hair is custom ordered, I am charged $15 per gram for all hair ordered, and my deposit is non-refundable once hair is ordered.

_____ I understand my final price depends on the grams of hair ordered and the time required, and may differ from the estimate.

_____ I will follow the aftercare instructions provided. Results and bond longevity depend on proper home care.

_____ I understand K-Tips are not moved up. When it is time, hair is fully removed ($65), colored if needed, and new hair is installed. Each service is priced separately, and a new $1,500 deposit is required if new hair needs to be ordered.

_____ I understand a credit card must be on file at The Vault, and I authorize a $500 charge to it for a late cancellation (less than 7 days' notice) or a no-show. The late-cancellation fee is waived if The Vault fills my appointment time.

_____ I understand an install booked with color is an all-day appointment.

_____ I have disclosed any scalp conditions, sensitivities, or recent chemical services.

Agreement

By signing below, I agree to the deposit, pricing, card-on-file, and cancellation terms above.

Client signature: _____ Date: _____

Printed name: _____

The Vault by Nicole Strachan: _____ Date: _____

Salon use only		
Deposit received: $	Method:	Received by:
Grams ordered:	Date ordered:	Pickup by (if canceled):
Card on file (yes / no):	Card type:	Last 4 digits: